

## **GHSA 2017 Spring Conference Presenters Application Form**

\* Submit application to [gaheadstartassociation@gmail.com](mailto:gaheadstartassociation@gmail.com). Deadline for submission is Friday, March 17, 2017

Q1: Please provide the following contact information for the person making this presentation.

- Title of Presentation:
- Presenter's Name:
- Presenter's Title:
- Co-Presenter's Name:
- Co-Presenter's Title:
- Company's Name:
- Lead Presenter's Email Address:
- Cell Phone Number:
- Business Number:

Q2: \*Proposal Abstract Information Required- Please provide a brief synopsis of the content of your presentation as you wish it to be published in the conference program. This synopsis should be (50 words or less) and include:

- Topics that address Head Start/Early Head Start Services
- Principles of Adult Learning
- Presentation Goals
- Learning Objectives
- Practical Information
- Planned interactive activities

Proposal Abstract:

Q3: Presenters must have one of the following criteria: (Please check all that apply)

- 1. Current professional license in the field of training being offered
- 2. Minimum of a Bachelor's degree in the field of training being offered
- 3. Minimum of five years in presentation experience in specialty field

Q4: Please enter the Lead Presenter's degree below. If Lead Presenter holds a professional license, enter the type of license below.

Degree:

Professional Licenses:

Q5: Presentations may be scheduled to run 90 minutes. You are expected to plan your presentation accordingly, unless other arrangements are approved. Please answer the questions below.

1. Are you willing to repeat your presentation?
2. Are you a returning presenter?
3. Will you be staying for the entire conference?

Q6: Indicate all that apply. This presentation is targeted for:

- Head Start Parents
- Service area managers/coordinators
- Other (please specify):

Q7: Which Learning Strand or Track does this presentation relate to?

- Record-Keeping & Reporting
- Communication
- Ongoing Monitoring
- ERSEA
- Disabilities
- Mental Health
- Nutrition
- Transportation
- Program Governance

Q8: \*Audio/Visual Requests: LCD projectors will be limited during the Conference. It would be helpful to us if you could provide a projector if it is necessary for your presentation. Check with your Head Start Director to determine if a projector can be supplied by your program/Agency. \*Microphone requests will be reserved for Conference auditorium sessions. \*All meeting rooms will be set classroom style unless special arrangements are made in advance. Each workshop room should be equipped with a draped table for trainer's material. \*Handouts: Please plan to provide handouts for your presentation. Lead Presenters will be notified of the maximum room capacity to prepare for handouts.

Q9: All lead presenters are asked to provide a resume or training vitae. Please cut and paste your resume below.